

OLIVIA SMITH, RN, ACC

EXECUTIVE LEADERSHIP & CULTURE STRATEGIST
CONSULTING CEO'S & BUSINESS EXECUTIVES STRIVING TO TRANSFORM COMPANY CULTURE

CONTACT

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writeanewstory.com

EDUCATION

Vanderbilt University - May 1987
Tennessee, United States

Degree: Bachelor of Science in Nursing.

SKILLS

- Nonprofit and For Profit Management
- Business Development
- Accounting
- Business Relationship Manager
- Establishing Organizations & Startups
- Discretion & Trust
- Excellent Communication
- Results-Driven
- Client Partnership

CERTIFICATION

- Associate & Master Certified Professional Coach
- Certified Trauma Professional
- Certified DISC Trainer



WORK EXPERIENCE

Write A New Story, LLC - Founder

Nashville, TN

2022-Current

- Partners with CEO's and business executives globally, delivering tailored training programs that redefine leadership paradigms and revolutionize organizational culture
- Recognizing how trauma impacts growth potential

Healing Housing - Founder & Executive Director

Franklin, TN

2015-2017

- Founded nonprofit to provide transitional housing for women in recovery for alcohol and drug addiction
- Established Board of Directors
- Hired and managed all staff
- Managed accounting functions
- Researched and developed the women's sober living program built on best practices of other local and national programs
- Developed all policies and procedures
- Community speaking and outreach on the issues facing our communities related to drug and alcohol abuse
- Lead fundraising to open homes
- Established and grew a stable donor base

The Waters Firm - CPA, PC

Brentwood, TN

2010-2017

- Controller and HR Director for an \$8 million dollar telemedical neuromonitoring company
- Responsible for establishing budget
- Hired all non-physician staff
- Managed accounting staff
- Developed policies and procedures
- Participated in Joint Commission Approval process
- Account Payables and Receivables
- QuickBooks Pro Advisor

Olivia Mullin Company - Founder, Owner

Brentwood, TN

1995-2010

- Founded and managed a national gift manufacturing and distribution company
- Provided personalized gifts to retail industry
- Designed and manufactured multiple lines of gift product sold in over 1200 retail stores across the United States
- Owned and operated showrooms in the Atlanta and Dallas Gift Market Centers

Registered Nurse

Nashville, TN

1983-1992

- Organ Donor Coordinator, Tennessee Donor Services, Nashville
- Registered Nurse, Vanderbilt University, Medical Center, Nashville
- Registered Nurse, Metro General Hospital Emergency Room, Nashville